

THE SCENERY HILL OUTDOOR FILM SERIES

2018 VENDOR APPLICATION

SEND COMPLETED APPLICATION WITH
CHECK OR MONEY ORDER TO:

Scenery Hill Civic Committee

MAIL TO: Aram Asarian

23 Crescent Rd, Scenery Hill, PA 15360

We are a 501 (c) (3) non-profit organization

PLEASE KEEP A COPY OF THIS REGISTRATION FOR YOUR
RECORDS. PLEASE PRINT LEGIBLY

Name

Business or Organization Name

Street Address

City

State & Zip Code

Printed Contact Name

Contact E-Mail Address

Contact Phone Number

Website and/or Facebook Page

The Film Series Committee must approve items to be sold. No vendor may sell items sold by another film series vendor. Only items on the submitted list/menu will be allowed for sale at the film series. Any changes must be approved by the committee.

If additional space is needed please email or attach

RESERVATION PAYMENT

\$35 for each 12x12 space and date, please arrive around 6pm, please select the date(s) that you would like to attend:

“Secret Life of Pets” Sat. June 9th, **7:30pm** _____

“E.T.” Sat. July 14th, **7:30pm** _____

“Star Wars: The Last Jedi” Sat. Aug. 11th, **7:00pm** _____

If you would like to sponsor an entire film or all films, screening rights are \$300 per film. If you sponsor either, we will design a pre-film slide advertising your business, and will market your business via social media and all press releases. The \$35 for space rental is omitted if you sponsor a film(s) _____

Total _____

My signature below, on this Application, indicates that I have received, read, and understood the Participant application guidelines and all additional guidelines set forth on this application. I agree to conform to all guidelines and the regulations set forth within. Group authorized signature or individual participant signature festival committee approved by:

Signature

Approved by Film Series Committee Board Member

Application Received Date

INSURANCE INFORMATION

Insurance Company

Policy Number

Insurance Company

Policy Number

Provide proof of insurance. Each Vendor must ask their insurance agent / company to provide the Scenery Hill Civic Committee with a certificate of insurance naming the SHCC as an additional insured for the duration of the film series. Vendors are expected to carry their own insurance coverage to protect their merchandise from damage, loss, or theft incurred while participating in the series. No insurance or guard services will be supplied by the Scenery Hill Civic Committee. Participating in the series is at the vendors own risk.

INDEMNIFICATION:

Vendor indemnifies and holds harmless the Scenery Hill Civic Committee, its sponsors, their officials, representatives, agents, and employees and shall process and defend at its sole expense any and all claims, demands, damages, suits at law or at equity, liabilities, losses, judgements, leins, expenses, and costs arising out of or occasioned by the performance, acts, and / or omissions by the vendor, it's employees, agents, representatives, or volunteers, relative to any activity and or services covered here under. In the event of recovery due to the afore mentioned circumstances, vendor shall pay any judgement or lien arising therefrom including any and all costs as part thereof.

Film Series Chairperson & Founder: Aram Asarian
202-465-2749 | sceneryhillpa@gmail.com

www.sceneryhillpa.com | facebook.com/sceneryhillpa

THE LOGISTICS

1. Application Deadline: One day prior to film screening at the very latest.
2. Application fees are due at the time of application: \$35 for 12' X 12' area, quantity depends on selected film date(s)
3. TAX ID: Provide copy of license.
4. SETUP: **(Your space is provided by the generosity of our neighbors. Please be kind.)**
 - a) Within your assigned space you may place tents, canopies, signage, and all merchandise.
 - b) Spaces are assigned on a first come, first served basis as determined by the date this application is received.
 - c) Please check-in with the Aram Asarian, Film Series Chair prior to setting up on the grounds.
5. Electricity is provided, please bring extension cords. No water lines are available at this time, however access to the kitchen water for cleaning purposes is free.
6. Restroom's are provided within the Community Center, as well a kitchen, no cooking in the kitchen, only clean up.
7. Vendors must have their space/location staffed during the entire date of the film(s) but may remain as long as activities continue. **PLEASE be as quiet as possible during the screening of the film.**
8. Lighting: Please bring white bulb Christmas lights or similar lights for your tent, nothing too bright, ideally warm tone and not bright cool tone blue.
9. Neither the Scenery Hill Civic Committee, directors, or officers are liable for damage, loss settlements, or expenses in connection with or arising from sales, services, or vendors use of assigned spaces. Neither are they responsible for loss of or damage to personal property or merchandise.

PARTICIPANT GUIDELINES & INFORMATION

10. Application deadline is one day prior to the film screening at the very latest. Applications are case by case and the SHCC reserves the right on vendor acceptance.
11. Setup & Tear Down: a) Please arrive by 6pm during the day of the film(s). Set-up must be completed by the film start times listed on event promotions. b) **Please tear down AFTER the screening of the film so there is no disturbance during the screening of the film.**
12. The film series is a juried event and the festival committee reserves the right to reject any application. Applicant acceptance or future acceptance will be based on the type of products sold, menu list, technical skill, creativity and style. Provide a complete description and/or photographs for consideration.
13. Vendors are responsible for the collection and reporting of any federal, state, local, and municipal sales and use tax.
14. Parking: A designated space is not provided. Vehicles, trailers, etc., once unloaded for set-up, may not remain at your display. You will be directed to parking areas.
15. Participants may not leave their station unattended during the film series hours except in cases of emergency. Please notify the film series committee contact person if you must leave before the end of the film series.
16. No participant may leave their stand / display, fire or cooking equipment unattended.
17. **Absolutely NO alcoholic beverages are permitted on the premises.** This is a community kid-friendly event.
18. Place all trash in designated receptacles. Trash will be picked up at the end of the evening.

SETUP SPACE & REQUIREMENTS

19. Special Needs: Please notify the Film Series Chair, at the time of application, of any special needs.
20. You are responsible for your own tents, tables, extension cords, water hoses. All setups must be clean and secured as to eliminate any risk to patrons.
21. Participants are to stay within their allotted space and not encroach the space of others or paths of public travel.
22. No soliciting, products, or signage is permitted outside your allotted space.
23. Placement of participant location is at the discretion of the Film Series Committee. The committee has the right prior to and during the festival to assign spaces. They will try to accommodate requests.
24. Participants may not sell or otherwise distribute items of any kind with the festival name unless approved by the Film Series Committee.
25. Only items listed on the participant application may be sold at the film series unless pre-approved by the film committee.
26. Raffles are permitted.
27. Failure to comply with the rules and regulations of the film series will result in expulsion from the film series and forfeiture of the registration fee.
28. Suggestions to improve our village events are always welcome!

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